



STAFF REPORT

DATE: May 10, 2021
TO: Sacramento Regional Transit Board of Directors
FROM: Edna Stanley, VP, Light Rail Operations
SUBJ: AWARDING A CONTRACT FOR MAINTENANCE, REPAIR AND RENTAL SERVICES FOR PARTS WASHING MACHINES TO SAFETY-KLEEN SYSTEMS, INC.

RECOMMENDATION

Adopt the Attached Resolution.

RESULT OF RECOMMENDED ACTION

This action will provide for necessary maintenance, repair and rental services for Light Rail's parts washing machines for a 5-year term.

FISCAL IMPACT

The proposed contract is budgeted at \$152,285.80 for a 5-year term, of which \$1,000 is included in the FY 2021 Operating Budget. Future fiscal year estimated contract amounts are \$27,467.60 for FY 2022, \$28,467.26 for FY 2023, \$31,269.92 for FY 2024-2025, and \$32,811.10 for FY 2026, which will cover July 2025 through May 2026. These future amounts will be included in the operating budgets for each fiscal year.

DISCUSSION

SacRT's light rail facility has the need for a qualified contractor to provide rental and servicing of three small sink-type parts washing machines and maintenance and repair of a large (55-60 gallon) SacRT-owned parts washing machine. The most recent contract expired in October 2020. A Request for Quote (RFQ) solicitation was released for bid on March 11, 2021 and 1 responsive bid was received on March 31, 2021 from Safety-Kleen Systems, Inc. Staff anticipated that the bid amount would be under the \$150,000 threshold requiring use of an Invitation for Bid (IFB) rather than an RFQ. However, the bid received was slightly over \$150,000. The RFQ was publicly advertised using SacRT's PlanetBids system in the same manner as an IFB would have been, such that Staff does not believe the use of an RFQ affected the scope of the competition.

The rental price for the three smaller units includes all servicing and repair of the rental machines. The large SacRT-owned unit requires bi-monthly maintenance and repair services. These parts washing machines are essential for the safety and effective maintenance of light rail vehicles.

Staff recommends the Board award a Contract for Maintenance, Repair, and Rental Services for Parts Washing Machines to Safety-Kleen Systems, Inc. for an amount not to exceed \$152,285.80.

RESOLUTION NO. 21-05-0046

Adopted by the Board of Directors of the Sacramento Regional Transit District on this date:

May 10, 2021

AWARDING A CONTRACT FOR MAINTENANCE, REPAIR AND RENTAL SERVICES FOR PARTS WASHING MACHINES TO SAFETY-KLEEN SYSTEMS, INC.

NOW, THEREFORE, BE IT HEREBY RESOLVED BY THE BOARD OF DIRECTORS OF THE SACRAMENTO REGIONAL TRANSIT DISTRICT AS FOLLOWS:

THAT, the Contract between Sacramento Regional Transit District, therein referred to as "SacRT," and Safety-Kleen Systems, Inc. therein referred to as "Contractor," whereby Contractor agrees to provide maintenance, repair and rental services for parts washing machines , as further specified, for an amount not to exceed \$152,285.80 for a 5-year term, is hereby approved.

THAT, the Chair and General Manager/CEO are hereby authorized and directed to execute said Contract.

STEVE MILLER, Chair

A T T E S T:

HENRY LI, Secretary

By: _____
Cindy Brooks, Assistant Secretary